

LOUISIANA BOARD OF REGENTS

**GUIDELINES: PROPOSED NEW CENTERS, INSTITUTES, AND OTHER SIMILAR
ACADEMIC/RESEARCH UNITS**

**FORM A - REQUEST FOR CONDITIONAL
APPROVAL FOR A NEW, NON-STATE FUNDS
SUPPORTED ACADEMIC/RESEARCH UNIT**

TO BE FILED WITHIN 30 DAYS AFTER UNIT CREATION.

PLEASE SUBMIT FIVE (5) COPIES AND ONE (1) DISK (WORDPERFECT OR WORD)

Name of Institution _____

Name of Proposed Unit _____

Name and Title of Administrator _____

Name of Department or Academic Unit
Responsible for the Unit _____

Date to Be Implemented _____

Date Received by Louisiana Board of Regents _____

1. Please provide a brief description of the unit.
2. Please indicate the administrative structure of the unit, including reporting lines.
3. Please provide a projected one-year budget, including sources and amounts of funding/revenue and expenditure.
4. Please provide an approximate date when decisions regarding the availability of anticipated non-state funding will be finalized.
5. Are there any contingency plans for funding of the unit should projected non-state funds not become available?