**Budget Justification**

**A. Salary Support**

**A.1. Faculty Salary**

The PI will devote \_\_ % academic year time to the project. \_\_ % is requested from the Board of Regents and the university will match the remaining time \_\_ %.

|  |  |  |  |
| --- | --- | --- | --- |
| **Personnel** | **Annual Salary** | \_\_ **% Academic Year Release Requested** | \_\_ **% Academic Year Release as University Match**  *(cash)* |
| First Last | $ | $ | $ |

**A.2. Fringe Benefits**

Fringe is figured as 44.80% of salaries and wages. The fringe associated with the requested salary for the PI, $\_\_, is requested from BoRSF. UL Lafayette will show the fringe associated with the remaining faculty academic year release time, $\_\_, as match.

|  |  |  |
| --- | --- | --- |
|  | **Base** | **Fringe @ 44.80%** |
| Faculty Requested Salary | $ | $ |
| Faculty Match Salary *(cash)* | $ | $ |

**A.3. Graduate assistant(s)**

Graduate Research Assistant(s) (GRAs): Funds are requested for \_\_ graduate research assistant(s) for \_\_ months at a rate of $\_\_\_ per month. The GRA(s) will be responsible for…

**A.4. Student assistant(s)**

Undergraduates: Funds are requested for \_\_ undergraduate students for \_\_ hours at a rate of $\_\_\_ per hour. The undergraduate student(s) will be responsible for…

**B. Supportive Expense**

**B.1. Travel**

Funds of $xxx are requested for travel to xxxx (destination and the purpose of the travel). Costs related to the travel destination are based on federal General Services Administration (GSA) rates:

Airfare/Transportation: $\_\_\_\_

Lodging: $\_\_\_\_ × \_\_\_ nights = $\_\_\_\_

Per Diem: $\_\_\_\_ × \_\_\_ days = $\_\_\_\_

Registration: $\_\_\_\_ × \_\_\_ people = $\_\_\_\_

Miscellaneous incidentals: $\_\_\_\_

**B.2. Publishing Costs**

Funds of $xxx are requested to cover the costs of xxxxxxx.

**B.3. Other Expenses**

Funds of $xxx are requested to cover the costs of xxxxxxx.

**Tuition** - The University will show tuition support for XX graduate research assistant(s). Tuition support in the amount of $$$$$ per semester for ## semester(s) will be shown as match (*cash*).

**C. Overhead**

As per BORSF guidelines, F&A costs are not allowed to request from BORSF. Typically, F&A costs at the University are figured as 48% of Modified Total Direct Costs. UL Lafayette will show $xxxx as match for unrecovered F&A costs. (*in-kind match*).

**Total Project Costs**

The total costs associated with the project: $

**Total Requested from BORSF: $**

**Total UL Lafayette Match: $**