**Budget Justification**

[for Comprehensive proposals, replicate for each year]

**A. Equipment**

Funds are requested for the acquisition of the following equipment:

*\*\*\*Provide description here of each piece of equipment to be purchased, manufacturer and the cost of each, how this was determined (quote, website, etc.), and its tie to the project goals/objectives.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Item/Description** | **Quantity** | **Price** | **Total** |
|  |  | $ | $ |
|  |  |  |  |
|  |  |  |  |
| **Total Equipment** |  |  | **$** |

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**B. Software**

Funds are requested for the purchase of the following software:

*\*\*\*Provide description here of software to be purchased, the cost of each, how this was determined (quote, website, etc.), and its tie to the project goals/objectives.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Item/Description** | **Quantity** | **Price** | **Total** |
|  |  | $ | $ |
|  |  |  |  |
|  |  |  |  |
| **Total Software** |  |  | **$** |

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**C. Supplies**

Funds are requested for the purchase of the following supplies:

*\*\*\*Provide description here of supplies to be purchased, the cost of each, and its tie to the project goals/objectives.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Item/Description** | **Quantity** | **Price** | **Total** |
|  |  | $ | $ |
|  |  |  |  |
|  |  |  |  |
| **Total Supplies** |  |  | **$** |

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**D. Shipping/Handling**

Funds are requested for shipping and handling of the equipment in the amount of $\_\_\_\_.

\*\*\**If shipping and handling is included in the quote for equipment please put that amount with equipment and not in this section.*

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**E. Installation**

Funds are requested for installation of the equipment in the amount of $\_\_\_\_\_. This will be completed by ABC Company.

\*\*\**If instillation is included in the quote for equipment please put that amount with equipment and not in this section.*

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**F. Personnel Training**

Funds are requested for personnel training by I.M. Consultant. The cost is based on a quote at a rate of $\_\_\_ per hour/day for \_\_\_ hours/days.

\*\*\**If training is included in the quote for equipment please put that amount with equipment and not in this section.*

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**G. Other:**

***G1. Student Support***

Funds of $\_\_ ($\_\_ /month) are requested to support ## graduate research assistant(s), for ## months. The graduate research assistants will be responsible for xxxxxxxxxxx.

The University will show tuition support for ## graduate research assistant(s). Tuition support in the amount of $\_\_ per semester for ## semester(s) will be shown as match.

*Requested from BORSF: $  
UL Lafayette Match: $ (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

***G2. UL Lafayette Faculty Support***

*\*\*\*Support Funds may not be requested for faculty or staff support, unless there is compelling and unusual circumstances.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Annual Salary** | **Requested** | | |
| **Summer months** | **Monthly rate** | **Summer Salary** |
| Person 1 Name | $ |  | $ | $ |
|  | $ |  | $ | $ |
|  | $ |  | $ | $ |
|  | $ |  | $ | $ |
|  | $ |  | $ | $ |
| **Total** |  |  |  | **$** |

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

***G3. Fringe Benefits***

Fringe is figured as 44.8% of salaries and wages for senior personnel. The fringe associated with the requested summer salary $\_\_ is requested from BoRSF.

*Requested from BORSF: $  
UL Lafayette Match: $ (specify ‘cash’ or ‘in-kind’)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

***G4. Publication Cost/Data Dissemination***

Funds are requested for page charges to disseminate results. These costs are estimated based on previous experience of the PI.

*Requested from BORSF: $  
UL Lafayette Match: $ (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**H. Indirect Costs**

As per BORSF guidelines, F&A costs are not allowed to request from BORSF. Typically, F&A

costs at the University are figured as 40% modified total direct costs for Other Sponsored Programs. UL Lafayette will show $xxxx as match for unrecovered F&A costs.

*Requested from BORSF: $0  
UL Lafayette Match: $ (in-kind)*

*Private/Other Match: $0*

**I. Maintenance**

Not applicable.

**J. Total Costs**

**Requested from BORSF: $**

**UL Lafayette Total Match: $**

*UL Lafayette Cash Match: $*

*UL Lafayette In-Kind Match: $*

**Private/Other Match: $**