**Budget Justification**

**A. Personnel**

**A.1. Research**

The PI will devote \_\_ summer month(s) to the project. He/she will devote \_\_ % of academic time to the project. The PI will be responsible for….

|  |  |  |
| --- | --- | --- |
| **Personnel** | **Annual Salary** | **\_\_ months summer support** |
|  |  |  |

*Requested from BORSF: $  
UL Lafayette Match: $0 (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**A.2. Clerical**

*\*\*\*Must be tied directly to the project.*

*Requested from BORSF: $  
UL Lafayette Match: $0 (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**A.3. Fringe Benefits**

Fringe is figured as 39.3% of salaries and wages for senior personnel.

*Requested from BORSF: $  
UL Lafayette Match: $0 (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**A.5. Graduate assistant(s)**

Graduate Research Assistant(s) (GRAs): Funds are requested for \_\_ graduate research assistant(s) for \_\_ months at a rate of $\_\_\_ per month. The GRA(s) will be responsible for…

*Requested from BORSF: $  
UL Lafayette Match: $0 (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**A.6. Student assistant(s)**

Undergraduates: Funds are requested for \_\_ undergraduate students for \_\_ hours at a rate of $\_\_\_ per hour. The undergraduate student(s) will be responsible for…

*Requested from BORSF: $  
UL Lafayette Match: $0 (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**B. Supportive Expenses**

**B.1. Travel**

The PI will travel XYZ conference in Where, USA. Costs related to the travel destination are based on federal General Services Administration (GSA) rates:

Airfare/Transportation: $\_\_\_\_

Lodging: $\_\_\_\_ × \_\_\_ nights = $\_\_\_\_

Per Diem: $\_\_\_\_ × \_\_\_ days = $\_\_\_\_

Registration: $\_\_\_\_ × \_\_\_ people = $\_\_\_\_

Miscellaneous incidentals: $\_\_\_\_

*Requested from BORSF: $  
UL Lafayette Match: $0*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**B.2. Supplies**

Funds are requested for project-related supplies, such as…

*Requested from BORSF: $  
UL Lafayette Match: $0*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**B.3. Consultants**

**B.4. Rentals**

**B.5. Printing**

**B.6. Equipment**

Funds are requested for project-related equipment, such as…(provide description, plan for use, plan for operation, justification)

*Requested from BORSF: $  
UL Lafayette Match: $ (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**B.7. Other - Tuition**

The University will contribute tuition support for XX graduate research assistant(s). Tuition support in the amount of $4,760 per semester for ## semester(s) will be provided as match.

*Requested from BORSF: $0  
UL Lafayette Match: $ (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**B.7. Other - Publication Cost/Data Dissemination**

Funds are requested for page charges to disseminate results. These costs are estimated based on previous experience of the PI.

*Requested from BORSF: $  
UL Lafayette Match: $ (cash)*

*Private/Other Match: $ (specify ‘cash’ or ‘in-kind’)*

**C. Overhead**

As per BORSF guidelines, 25% of salaries, wages, and fringe requested from BORSF is being requested for F&A costs. Typically, F&A costs at the University are figured as 48% of modified total direct costs. UL Lafayette will contribute in-kind match for unrecovered F&A costs, which is the difference between 48% of modified total direct costs in both the request and institutional match column and the 25% requested from BORSF.

*Requested from BORSF: $0  
UL Lafayette Match: $ (in-kind)*

*Private/Other Match: $0*

**Total Costs**

The total costs associated with the project: $

**Total Requested from BORSF: $**

**Total UL Lafayette Match: $**

**Total Private/Other Match: $**