**BOARD OF REGENTS SUPPORT FUND**

**Research Competitiveness Subprogram (RCS)**

Please use this narrative template as a guide for responding to the Board of Regents RFP for the RCS program. However, as it only addresses the narrative portion of the submission, this template should not be used as a substitution for reading and responding to the RFP in full. Complete BoR RFPs can be found [here](https://web.laregents.org/downloads_page/rfps-policies-forms/).

**GENERAL**

10-page narrative limit

2-page bibliography limit (does not count toward narrative page limit)

All margins are 1-inch

Single-spaced

Type size of 12 point or greater

Pages must be numbered

* Be succinct and avoid repetition

**NARRATIVE AND BIBLIOGRAPHY**

The narrative should conform to the following outline, including all major sections and subsections. If an item does not apply to a project, the appropriate heading must be included followed by “Does not apply.”

**Rationale of the Project**

* Assess potential of achieving national competitiveness for external funding, including current status and identification of barriers to achieving competitiveness.
* Detailed plan for overcoming identified barriers to competitiveness through RCS funding, indicating the specific strategies, actions, methods, and additional resources proposed to accomplish the stated goals.
* If available, critiques of proposals submitted to Federal funding agencies (or other funding sources) should be appended to the proposal if they provide information that would help Support Fund evaluators assess either:
  + (1) the potential competitive status of the applicant, in general; or
  + (2) the potential competitive status of the same (or a very similar) proposal, in particular.

**Research Plan**

* Briefly summarize the expected significance, methods, limitations, and relationship of the study to the present state of knowledge in the field and to comparable work in progress elsewhere.
* Provide a schedule of proposed activities within the one-year grant period, with benchmarks indicated throughout the timeline.
* Performance Measures: Indicate how the Board of Regents or other entity will determine whether your project has been a success and the degree to which it has achieved its goals.
* Include plans for publications and a description of how the level of competitive research achieved during the period of the Board’s grant will be maintained after this funding ends.

**Involvement and Qualifications of Investigators, Other Faculty, and Students**

* Indicate qualifications of investigators to undertake the proposed research.
* A brief statement should be included that describes
* the responsibilities of each person involved,
* the amount of time/effort each person will devote to the project,
* release time, if given and, if so, the amount, type, and duration of release time.
* A description of any supportive and/or interdisciplinary expertise needed to enhance the potential success of the research, including joint research activities with other researchers or research groups at the same or other institutions, must be included.
* If funds for assistantships, postdoctoral appointments, visiting faculty, etc., are requested, their roles in accomplishing objectives of the program must be clearly identified.

**Institutional Capabilities and Commitment**

* Institutional capabilities and commitment with respect to the proposed research must be described, including available facilities and major items of equipment especially adapted or suited to the proposed research.

**Bibliography**

* Shall not exceed two (2) pages. Not counted as part of narrative page limit.

**SCORING INFORMATION**

\*\* Refer to full RFP for scoring criteria provided in Appendix B. Points will be awarded based upon the quality and specificity of each area. \*\*