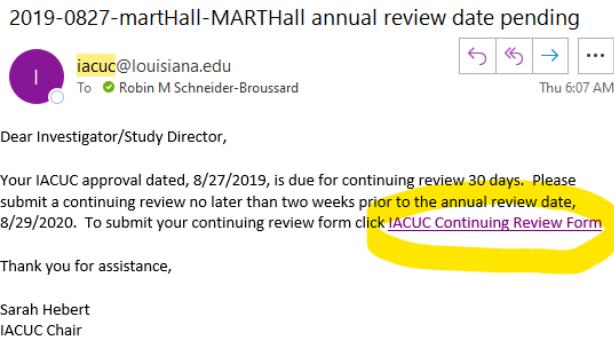


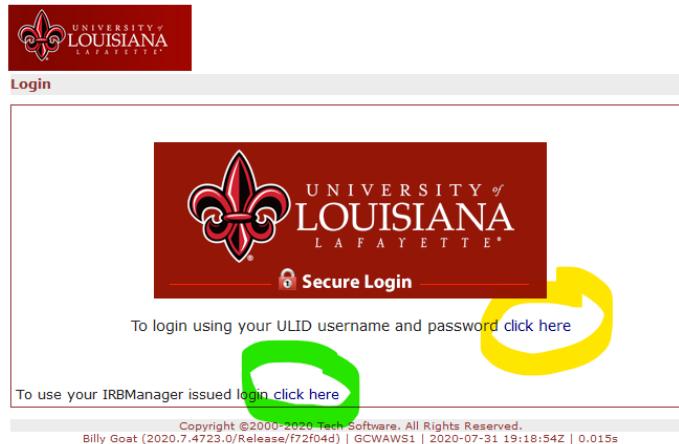
PI completing continuing review for IACUC

There are two ways to start your continuing review: 1) from the email or 2) from the project page in IRBManager.

Method 1 : When you receive an email requesting your continuing review, click the link in the email.

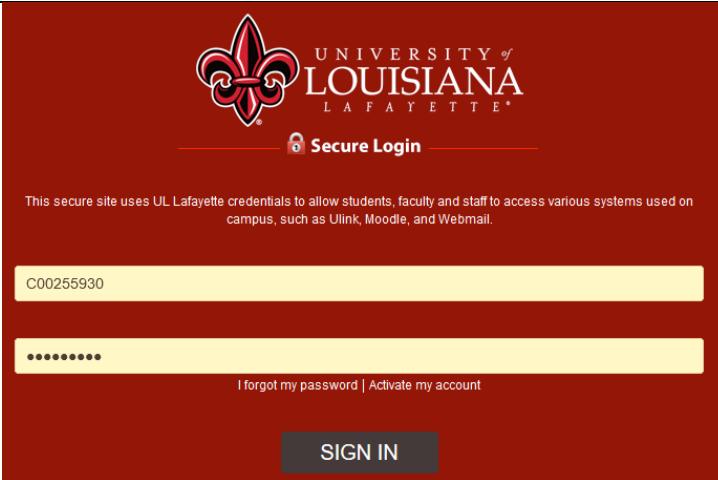


Click the Yellow highlighted link to login with your ULID.



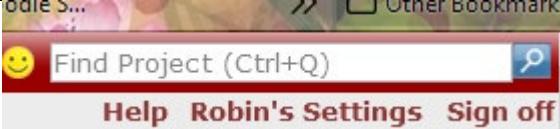
Enter your login information and your continuing review form will open.

Method 2: If you can't find your email, open IRBManager using the link to the webpage: <https://ull.my.irbmanager.com> and sign in.



You can find the project in your "My Project" list by typing part of the title or the IACUC number in the "Find Project" field in the upper right.

Click the link for project to open the project page.



Search Results						Help	Robin
Project	Site	PI	Title	Expi			
2019-06-Martin Hall-MARTHall	Martin Hall IACUC Office	Schneider-Broussard, Robin Ph.D.	Test APS data entry and processing				

Confirm that you have located the correct project.

Review the project information:

- 1) "Approval" date and
- 2) "Other Expirations".

"Other Expirations" shows the continuing review due date.

Note - Please submit 2 weeks before it is due.

3) If you need to review the approved document before submitting the continuing review, click the Animal Procedures Statement or any addenda forms that appear under Reference xForms

Project 2019-0726-MartHall-MARTHall (IACUC)

Help Robin's Settings Sign off [collapse](#)

Project: 2019-0726-MartHall	Sponsor(s): Unfunded (Primary)
Committee: IACUC	Sponsor Id:
Category:	Grants:
Department:	Next Review:
Last Review:	CRO:
Agent Types: Field work - observation	Year: 2019
Title: Test submitter not PI and FCR processing and approval letter function.	Funding Source:
Federal Funding Indicator: No	Pain Categories:
IRB of Record:	
Training Needed: Animal Welfare Training	
Comments: This APS will be used to test the PI signing function when the submitter is not the PI. It will also test going to Full Committee for approval and proper formation of approval letter.	

Project-Site

Site(s): MARTHall - Martin Hall IACU	PI: IACUC/IRB member, Test
Status: Active	Additional: N
Approval: July 26, 2019 for 36 months	Expiration: July 25, 2022
Initial Approval: July 26, 2019	Other Expirations: IACUC annual review - 08/06/2019
Closure Date: 10 humans at P&D B	Species and Numbers:

Reference xForms (1)

Action	Form	Stage	As Of	Ref Active	Inactivated
	Animal Procedure Statement Ver. 1	Complete	07/30/2019	07/30/2019	

1. Approval date (July 26, 2019)
2. Other Expirations (IACUC annual review - 08/06/2019)
3. Reference xForms (Animal Procedure Statement Ver. 1)

To start the continuing review form, on the project page in the left bar, under Project-Site, click "Start xForm."

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Home | Meetings | Create Project | Reports

Project 2019-0726-MartHall-MARTHall (IACUC)

Actions

Project

- Update
- Add Attachment
- Add Contact
- Add Project-Site

Project-Site

- Update
- Add Attachment
- Add Contact
- Add Event
- Add Note
- Expirations
- Generate Doc
- Send EMail
- Start xForm**
- xForms (0)

Misc

Contact History

Project: 2019-0726-MartHall

Committee: IACUC

Category:

Department:

Last Review:

Agent Types: Field work - observation

Title: Test submitter not PI and FCR processing and approval letter function.

Federal Funding Indicator: No

IRB of Record:

Training Needed: Animal Welfare Training

Comments: This APS will be used to test the PI signing function when the submitter is not the PI. It will also test going to Full Committee for approval and proper formation of approval letter.

Project-Site

Site(s): MARTHall - Martin Hall IA
Status: Active
Approval: July 26, 2019 for 36 months

Click "IACUC Continuing Review Form."

Start Form on Project 2019-06-Martin Hall-MARTHall (IACUC)

Select xForm to start

Action	Form (Click to start)
	Add Contact Form ver. 2
	Animal Procedure Statement Ver. 5
	Expiration update form (Draft)
	IACUC 10% or less animal increase
	IACUC Adverse Event Report
	IACUC Continuing Review Form ver. 2
	IACUC Personnel/Project Title Change Form
	IRB annual review form

Your continuing review form will open.

 Collaborators Continuing Review Header ▾

ACUC Continuing Review Form -- Continuing Review Header

Submitter	Add Note	View Audit
Schneider-Broussard, Robin Ph.D.		
Email: C00255930@louisiana.edu	Business:	337-482-1419
IACUC number		
Add Note View Audit		
2019-0827-martHall		
Date of Initial Approval		
Add Note View Audit		
8/27/2019 for months - Expiration: 8/29/2022		
Project Title		
Add Note View Audit		
test iinitial APS		
Principal Investigator		
Add Note View Audit		
Schneider-Broussard, Robin Ph.D.		
Email: C00255930@louisiana.edu Business: 337-482-1419		
Committee		
Add Note View Audit		
IACUC		
Study Director		
Add Note View Audit		
N/A		
Department		
Add Note View Audit		
Office of Research Integrity		
Existing Personnel		
Add Note View Audit		
Name	Role	
Schneider-Broussard, Robin Ph.D.	Investigator	
have there been any changes in personnel? (Required)		

[Next](#) [Save for Later](#) [More ▾](#)

At the bottom, indicate if there were any personnel changes. Click "Next."

Department	Add Note	View Audit
Office of Research Integrity		
Existing Personnel		
Add Note View Audit		
Name	Role	
Schneider-Broussard, Robin Ph.D.	Investigator	
have there been any changes in personnel? (Required)		

If you said Yes, the questions for editing personnel will open. You can enter the names of people being removed and Add people and indicate their expected roles on the project. Remember to click "Save" at the end of each line. Click "Next" to move to the next page.

Existing personnel	Add Note	View Audit				
Schneider-Broussard, Robin Ph.D.	Investigator					
Please type the name of any personnel to be removed.						
Add Note View Audit						
Please fill in the table below to add new personnel to the project.						
Add Note View Audit						
Research Staff - additional*	Veterinarian*	Non-surgical	Surgical	Post-op Care	Euthanasia	Action
IACUC/IRB member, Test Email: Dr.Robin731@gmail.com Phone:	No answer provided.	No	Yes	Yes	Yes	 
		<input type="button" value="▼"/>	<input type="button" value="▼"/>	<input type="button" value="▼"/>	<input type="button" value="▼"/>	<input type="button" value="Save"/>

[Previous](#) [Next](#) [Save for Later](#) [More ▾](#)

Provide info about species and numbers used. Click "Next."

IACUC Continuing Review Form -- Animal Usage

Approved Animal Species, Numbers and Pain Category Add Note View Audit

This addendum shows 1 NHP in P&D B

Animal Usage Table (Required) Add Note View Audit

Species*	Total Number Approved*	Approved Pain Category*	Number of Animals Used in the last 12 months*	Assigned Pain Category	Action
<input type="text"/>	<input type="text"/>	<input type="button" value="▼"/>	<input type="text"/>	<input type="button" value="▼"/>	<input type="button" value="Save"/>

Please provide any additional comments about animal usage in the last 12 months that couldn't be conveyed above. Add Note View Audit

Previous Next Save for Later More ▶

Update the IACUC about the project Status. Additional questions will open as needed.

IACUC Continuing Review Form -- Protocol Status

What is the animal procedure statement/project status? (Required) Add Note View Audit

Request Continuation
 Request Protocol Termination

Change in Funding Source (Required) Add Note View Audit

No change in funding source.
 My funding source for this project has changed.

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Provide an update on the progress and any adverse events.

IACUC Continuing Review Form -- Progress Report/Adverse Events

Provide a brief update on the progress made in achieving the specific aims of the project. If no progress, state "None" (Required) Add Note View Audit

One NHP was observed.

Were there any adverse events? (Required) Add Note View Audit

Yes
 No

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Provide info on future plans.

IACUC Continuing Review Form -- Future Plans

Future Plans (Required) Add Note View Audit

No changes are planned. The project will continue as previously approved by the IACUC.
 Changes are planned and an addendum to the APS will be submitted.
 Project is finished. No immediate plans for further research on this topic.
 Other.

Previous Next Save for Later More ▶

Sign. Click "Next" and "Submit."

IACUC Continuing Review Form -- PI self-submission

CERTIFICATION OF THE PRINCIPAL INVESTIGATOR. My password entered Add Note View Audit below certifies that I, as Principal Investigator, understand the requirements of the PHS Policy on Humane Care and Use of Laboratory Animals, applicable USDA regulations and the Institution's policies governing the use of vertebrate animals for research, testing, teaching or demonstration purposes. I further certify that I will continue to conduct the project in full compliance with the aforementioned requirements. (Required)

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